

Oxford University Floorball Club

CODE OF CONDUCT 2016/2017

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1.0 Introduction

1.1 Being totally committed to the safety of its members, the University of Oxford Floorball Club (OUFC) will operate so far as reasonably practicable, in accordance with the following document, its risk assessment, the Proctors' rules and current NGB guidelines.

1.2 The Club is affiliated to the recognised National Governing Body for our sport. All players intending to take part in games organised by this body during the 2016-17 season must purchase an appropriate licence from the national governing body (UKFF) in order to be allowed to play. The licence includes public liability insurance for all tournaments. Players who are not playing in the league but train for recreational purposes are not required to take up such licences. No insurance is available through the UKFF to cover training.

United Kingdom Floorball Federation (UKFF) LTD

LINHOLM, FRONT STREET, ILMINGTON
SHIPSTON ON STOUR
CV36 4LB
UNITED KINGDOM

1.3 It is the responsibility of the Secretary to ensure that affiliation/membership is in date for all league players and a database of this information is to be available for inspection by the Sports Department and its nominated officers. The Club are to request guidelines on new or current "Best Practice" where possible, and make these available to those concerned. A copy of the details of individuals' liability is to be provided to the Sports Department and its nominated officers as soon as the affiliation/membership has been purchased.

1.4 The club will appoint a new committee on the fourth week of Hilary term. The committee will serve for one complete academic year.

1.5 The reviewed and signed versions of the Code of Practice and Risk Assessment will be supplied to the Sports Department and its nominated officers at an agreed time after the appointment of the new committee.

1.6 It is the responsibility of the individual member to bring to the attention of the Committee any known medical condition or previous injuries that may affect their or other Club member's safe participation in the sport. If the issue is of a sensitive nature, then this must be raised via the Sports Department and its nominated officers.

1.8 In its continued effort to promote good practice, the Oxford University Floorball Club will display its current Constitution, Code of Conduct, Risk Assessment and any other relevant safety information on the Club's website.

2.0 Club Activities

2.1 The club will charge the following provisional fees for membership and the related activities:

MEMBERSHIP		FEES
TERM	STUDENT	£10
	NON-STUDENT	£20
YEAR	STUDENT	£20
	NON-STUDENT	£35

2.2 Yearly memberships can be taken out at any time throughout the year and have to be renewed 12 months after the beginning of the membership. Pro-rata arrangements could be made for any new term-based memberships e.g. only half the term fee is due if more than half of the term has already been completed.

3.0 Specialist Officers

3.1 The Club Committee will consist of the following officers who shall be fully matriculated members of the University:

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POSITION	NAME	EMAIL
PRESIDENT	Felix Westeren	felix.westeren@gmail.com
SECRETARY	Mårten Waldmann	marten.waldmann@queens.ox.ac.uk
TREASURER	Maximilian Strobl	maximilian.strobl@jesus.ox.ac.uk
CAPTAIN	Johan Cassel	johan.cassel@gtc.ox.ac.uk
SOCIAL SECRETARY	Milan Fowkes	milan.fowkes@kennedy.ox.ac.uk

The duties and responsibilities of these individual Officers are outlined in the Constitution and Code of Conduct “Guidelines” to this document.

4.0 Event Organiser & Activity Leaders

4.1 The University of Oxford Floorball Club will follow the Sports Federation guidelines for Event Organisers and Activity leaders, as detailed in section 6 of the ‘guidelines for the Code of Conduct’ as detailed on the safety webpages at www.sport.ox.ac.uk

4.2. The Club have no NGB approved Coaches/Instructors for 2016/2017.

4.3. The Club's appointed volunteer coach for 2016/2017 is Johan Cassel.

4.4. Activity participants:

Although Activity Leaders are responsible for informing participants about the exact nature of an activity, participants should be aware that they are responsible for their own actions, especially if they choose to disregard advice given by an Activity Leader or Event Organiser.

5.0 University/Club Activities

5.1 The University of Oxford Floorball Club will undertake its activities as outlined in section 6 of the Code of Conduct guidelines to this document. www.sport.ox.ac.uk

6.0 Activity Registration

The University of Oxford Floorball Club will follow the guidelines of the Trip Registration Form guidelines for trips in the United Kingdom and abroad, as detailed in section 10 & 11 of the safety webpage. www.sport.ox.ac.uk

7.0 First Aid

7.1.1. The University of Oxford Floorball Club will follow the guidelines for First Aid provision, as detailed in section 12 of the safety webpage.

8.0 Accident and Emergency Procedures

8.1 The University of Oxford Floorball Club will follow the Accident and Emergency Procedures, as detailed in section 7 of the safety webpage. www.sport.ox.ac.uk

9.0 Club's Complaint Procedure

9.1 The Club operates a procedure that allows Club members to raise complaints about issues, which might include the following:

- The safety of Club activities.
- Poor standards of instruction or leadership.
- The standard of equipment used for Club activities.
- Poor Club Administration.
- The lack of suitable activities for their level of participation.

9.2 Complaints concerning Club safety or operational matters should initially be addressed to the Club President. If this does not prove satisfactory a written complaint should be made to the Sports Federation.

10.0 Club Social Functions

Social functions form an important part of a club's activities. As a result Clubs have a responsibility for any organized activity, including social events. Please be reminded that Clubs should under no circumstance place students under any pressure to take part in, or pass any form of initiation as part of their membership of the Club. All students should be able and encouraged to participate in student activities in an atmosphere free from discrimination or fear. All clubs are reminded that they operate within the overall framework of Oxford University and as an Oxford University Club, cases of disrepute at social functions will be treated seriously.

11.0 Governing Body Recommendations

The University of Oxford Floorball Club will operate so far as reasonably practicable, in accordance with our current NGB guidelines.

12.0 The Code of Conduct Guidelines.

The Code of Conduct Guidelines can be used as an appendix to the Code of Conduct and the information is available in section 6 of the safety webpages at www.sport.ox.ac.uk